

Health and safety

The school follows Cheshire County Council guidance and policies for Health and Safety.

Fire drills take place termly.

The Governing Body regularly reviews Health and Safety matters.

Risk assessments are revised regularly.

School trips

All school visits must operate in line with school procedure and LA Rules and be approved by the Governing Body.

A risk assessment is carried out for all school trips.

Full details can be obtained from the School Office.

'Church schools are built on the conviction that every child is created, loved and called into fullness of life by God by ensuring they offer a safe and welcoming place for all God's children'

Archbishop of Canterbury

Child safety at the beginning and end of the school day

Pupils are expected to arrive at school on time and be accompanied by a parent* or another known adult.

Members of the Senior Leadership team are always available when welcoming children and parents/carers in the morning. Class teachers are available after school for meetings by appointment.

Parents are expected to collect their child promptly at the end of the day.


Parents are expected to let staff know if their child is to be collected by someone else, if a message has not been received we will not allow your child to leave until we have confirmation.

Pupils are either collected from the classroom door or at the KS2 entrance/exit. Teachers wait with pupils until they are collected. Uncollected children are brought to the School Office at 3.25pm. Parents are contacted.




*At the Headteacher's discretion and in agreement with their parents, upper KS2 children may walk to school and/or home on their own.

School Office Number **01606 288128**

(Information updated May 2020)



**Witton Church
Walk C of E
Nursery &
Primary School
Safeguarding
information
for
parents, carers and
partner agencies**



Introduction



This leaflet is designed to provide some useful advice and guidance on safeguarding. We hope you will find it useful.

At Witton Church Walk Primary School, we are committed to safeguarding and meeting the needs of all children and adults at risk.

If you have any concerns about a young person you meet in Witton Church Walk School, you should immediately report this to a member of staff.

The designated staff who form the safeguarding team and who are responsible for Child Protection at Witton Church Walk Primary School are:

DSL – Designated Safeguarding Lead

Mr Parr – Deputy Headteacher

Deputy DSL

Mrs Magiera – Headteacher

Family Support Worker

Jackie Ellison

Mrs Jacqui Jeffries – Safeguarding Governor

The Mental Health & Well Being representatives at Witton Church Walk Primary school are:

Mrs Tracy Parr (Deputy Headteacher)

Mrs Jo Osborn (Member of the SLT and EYS team)

“Everyone who works with children has a responsibility for keeping them safe ... everyone who comes into contact with them has a role to play in identifying concerns, sharing information and taking prompt action.”

Working together to safeguard children (Sept 2019)

School Staff

School staff receive training in safeguarding and are obliged to pass on any concerns about any child to the Designated Safeguarding Lead (or any of the deputy DSLs).

Should you have any concerns about a child's welfare, please speak to any of the designated members of staff.

Parents who wish to discuss matters of a private nature with the Safeguarding team are encouraged to do so and we operate an open door policy.

DBS Checks



Part of the safeguarding policy requirement is that all staff, volunteers and people working in the school are checked by the Disclosure and Barring Service (DBS). This is to ensure that unsuitable people are prevented from working with children.

Mrs Foulkes and the office staff can advise you further on this.

A Single Central Record is kept in school detailing the checks which have been completed. The Headteacher and School Business Manager are pleased to meet parents/carers to discuss any Issues as they arise.

First Aid

There is always a number of qualified First Aiders available on site during the school day, normally based in each different key stage of the school.

First Aiders have 'workplace' qualifications and Paediatric First Aid. These are renewed regularly.

Children who are unwell or injured are dealt with promptly.

Records are kept of all injuries.

Parents are contacted promptly if injuries are significant.

Online accident reporting forms are completed for serious accidents or injuries, signed by the Headteacher.

Allegations

Any allegations should be reported to the Headteacher.

If the concerns are about the Headteacher, please inform the Chair of Governors.

